

# **ALPHA SIGMA PHI FRATERNITY GAMMA ZETA ALUMNI ASSOCIATION CONSTITUTION**

## **PREAMBLE**

In order that we, the Brothers of the Gamma Zeta Chapter of Alpha Sigma Phi Fraternity may continue to support the oath of Brotherhood taken when initiated as a Brother of Alpha Sigma Phi Fraternity, and to serve as living examples of Alpha Sigma Phi Fraternity, and to serve as living examples of Alpha Sigma Phi Fraternity's Mission Statement, we join together in the bonds of Brotherhood to form the Gamma Zeta Alumni Association and adopt this constitution for our Association.

## **ARTICLE I- NAME**

The name of this council shall be the Gamma Zeta Alumni Association.

## **ARTICLE II - PURPOSE**

The purposes of this council are threefold: to further create and perpetuate Brotherhood among alumni Brothers of the Gamma Zeta Chapter; to maintain a working relationship with the undergraduate members of the Gamma Zeta Chapter; and to provide mentorship and assistance to the Gamma Zeta Chapter.

## **ARTICLE III - MEMBERSHIP**

Any duly initiated alumni Brother of the Gamma Zeta Chapter of Alpha Sigma Phi Fraternity who is in good standing with the Gamma Zeta Chapter and the Gamma Zeta Alumni Association will become a member of the Gamma Zeta Alumni Association.

## **ARTICLE IV - OFFICERS**

The officers of the Gamma Zeta Alumni Association shall be: President, Vice President, Secretary, Treasurer, Development Chairman, Director of Alumni Communications, Chapter Advisor, and one representative from each decade of the Gamma Zeta Chapter's existence. These officers shall constitute the Executive Board of the Gamma Zeta Alumni Association.

## **ARTICLE V - ELECTIONS**

Elections shall take place no later than the Saturday of Homecoming weekend. A nomination form with an election timeline and process overview shall be made available to alumni no later than sixty (60) days prior to the date and time of the election.

## **ARTICLE VI - MISCELLANEOUS**

The applicable provisions of the Constitution and By-laws of Alpha Sigma Phi Fraternity are hereby adopted as if herein set forth at length.

## **ARTICLE VII - STATEMENT OF INTENT**

We, the below named Brothers, do establish the creation of the Gamma Zeta Alumni Association, on this second day of the month of October of the year 1993.

William A. Cameron  
C. Ryan Dunham  
Ian D. Frank  
Kirk D. Hogrefe  
Edward G. Leedom  
Doug McCrae

Sean Murphy  
Glen D. Olson  
Jeffery A. Plickert  
Scott. T. Plickert  
Kenneth M. Schafer  
Daniel Sturtz

# **ALPHA SIGMA PHI FRATERNITY GAMMA ZETA ALUMNI ASSOCIATION BY-LAWS**

## **ARTICLE I - DEFINITION AND PURPOSE**

### **Section 1: Definition**

- A. The Gamma Zeta Alumni Association is a non-profit fraternal organization, headquartered in Bowling Green, Ohio.
- B. While recognized by Alpha Sigma Phi Fraternity, Inc., the Gamma Zeta Alumni Association is a self-governing and self-sufficient association and its activities are not supervised by the national organization.

### **Section 2: Purpose**

- A. To further and create and perpetuate Brotherhood among alumni Brothers of the Gamma Zeta Chapter of Bowling Green State University.
- B. To maintain a strong working relationship with the undergraduate members of the Gamma Zeta Chapter.
- C. To provide mentors and assistance to the Gamma Zeta Chapter.
- D. To assist the Gamma Zeta Chapter in educational endeavors by supplying financial assistance, both directly, and through the endowment funds established for the Gamma Zeta Chapter through Bowling Green State University and the Alpha Sigma Phi Fraternity Educational Foundation.

## **ARTICLE II - MEMBERSHIP**

### **Section 1: Qualification**

- A. Membership shall consist only of Brothers of the Gamma Zeta chapter of Alpha Sigma Phi Fraternity, who are no longer undergraduates and are in good standing with the undergraduate chapter and the Alumni Association.

### **Section 2: Voting Rights**

- A. Each voting member shall be entitled to one vote on each question brought forth at the annual meeting.

## **ARTICLE III - GOVERNANCE**

### **Section 1: Governance**

- A. The affairs of the Gamma Zeta Alumni Association shall be conducted in accordance with the Constitution and By-laws of Alpha Sigma Phi Fraternity, Inc and under these by-laws when not in conflict with the former.

## **ARTICLE IV - MEETING PROCEDURES**

### **Section 1: Parliamentary Procedure**

- A. Robert's Rules of Order shall govern all meetings, regular or special, and all elections, unless otherwise provided for by these by-laws.

### **Section 2: Quorum**

- A. A quorum to conduct business at any regular or special meeting shall consist of at least three members of the Executive Board, one of which must be a decade representative. A member shall be considered present either in person or by written proxy. 14 days notice must be given to all members eligible to vote before a meeting, regular or special, is conducted.

### **Section 3: Majority Vote**

- A. A majority vote (50% plus one) of those members present shall decide all questions brought forth at any regular or special meeting, except as provided for by Articles VIII and XI. Any question passed shall become a rule of the Gamma Zeta Alumni Association unless in conflict with these by-laws.

## **ARTICLE V - OFFICES AND ELECTIONS**

### **Section 1: Officers**

- A. The officers of the Gamma Zeta Alumni Association shall be:
  1. President
  2. Vice President
  3. Secretary
  4. Treasurer
  5. Development Chairman
  6. Director of Alumni Communications
  7. Grand Chapter Advisor
  8. One representative from each decade of the Gamma Zeta Chapter's existence.

### **Section 2: Term of Office**

- A. The President, Vice President, Secretary, Treasurer, and Director of Alumni Communications shall serve a four-year term.
- B. The Development Chairman shall serve a six-year term.
- C. Decade representatives shall serve a two-year term.
- D. The Grand Chapter Advisor shall serve upon appointment from the Grand Senior President of Alpha Sigma Phi Fraternity or a majority recommendation from the Alumni Association until an official appointment is issued by the Grand Senior President. The Grand Chapter Advisor shall serve a two-year term with no term limits.

**Section 3: Elections**

- A. The election process must be completed by the Saturday of Homecoming.
- B. The official deadline of receiving nomination forms shall be determined at least sixty (60) days prior to the election.
- C. Nomination forms will be available to alumni at least sixty (60) days prior to the election.
- D. The Alumni Association President shall appoint an election coordinator to oversee the election process. Should the Alumni Association President be a candidate for election, the Alumni Association Vice President shall appoint an election coordinator.
- E. The nominations shall be evaluated and discussed by the Decade Representatives acting as the Slating Committee, in which they will select a nominee for election to the Gamma Zeta Alumni Association. This must be completed and announced at least 10 days prior to election.
- F. On the Saturday of Homecoming a special meeting will be conducted to vote on the nominee presented by the Slating Committee. The nominee will be voted on by those alumni in attendance at the special meeting. The nominee will be elected to the Gamma Zeta Alumni Association for a four-year term without reference to any specific position. The entire Alumni Association Executive Board shall then elect the President, Vice-President, Secretary and Treasurer from among the newly elected and current members. Officer positions will be announced on Saturday evening at Homecoming.
- G. The terms of officers shall be staggered. Beginning Homecoming 2006, the officer currently holding the position of Treasurer shall be up for election. During Homecoming 2007, the current officer holding the position of Secretary (as of Homecoming 2006) shall be up for election. During Homecoming 2008, the officer currently holding the position of Vice President (as of Homecoming 2006) shall be up for election. During Homecoming 2009 (as of Homecoming 2006), the officer currently holding the position of President shall be up for election.
- H. All decade representatives will be appointed by the President of the Gamma Zeta Alumni Association upon majority approval of the Alumni Association officers and shall have terms of two-years and may be re-appointed without restrictions or term limits. The decade representatives from the 1950's, 1970's and 1990's terms should start during Homecoming 2006. The decade representatives from the 1960's, 1980's and 2000's terms should start during Homecoming 2007.

- I. The Director of Alumni Communications and Development Chairman of the Gamma Zeta Alumni Association shall be appointed by the President and approved by a majority vote of the Alumni Association officers. The Director of Alumni Communications will serve a four-year term starting with Homecoming 2006 and may be re-appointed without restrictions or term limits. The Development Chairman shall serve a six-year term starting with Homecoming 2006 and may be re-appointed without restrictions or term limits.
- J. Only members in good standing are eligible to run for office or vote in an election.

#### **Section 4: Vacancies**

- A. Upon a vacancy of the President, Vice President, Secretary, and Treasurer, the Executive Board, by majority vote, can appoint any individual to an elected office until such time as a special election can occur.
- B. Upon a vacancy of the Director of Alumni Communications, Development Chairman, or Decade Representatives, the Alumni Association President shall appoint a replacement to complete the remainder of the term.
- C. Upon a vacancy of the Grand Chapter Advisor, the Alumni Association President and the HSP shall each appoint two individuals to serve on a selection committee. These four individuals will recommend a replacement to the Grand Senior President for approval. Three votes are required for a name to be sent as a replacement. If an agreement cannot be reached, two names will be forwarded to the Grand Senior President.

### **ARTICLE VI - DUTIES AND REQUIREMENTS OF OFFICERS**

#### **Section 1: President**

- A. The President shall perform all duties as regularly pertain to that office, but not limited to:
  1. Chief Executive Officer
  2. Liaison with the National Headquarters of the Fraternity
- B. The President shall be responsible for the administration of the association's purposes.
- C. The President shall only vote in the case of a tie vote.

#### **Section 2: Vice President**

- A. The Vice President shall perform all duties of the President in the absence of the President at all Gamma Zeta Alumni Association functions, or as authorized by the President.
- B. In the event of the death or permanent mental disability of the President of the Association, the Vice President shall become President

of the Gamma Zeta Alumni Association. The new President is then empowered to call for a special election to elect a new Gamma Zeta Alumni Association Vice President.

- C. The Vice President, or his designee, shall chair the Annual Homecoming Committee which is responsible for planning, implementing, and evaluating Homecoming activities.

### **Section 3: Secretary**

- A. The Secretary shall conduct the correspondence of the Gamma Zeta Alumni Association.
- B. The Secretary shall serve as official custodian of all pertinent documents of the Gamma Zeta Alumni Association.
- C. The Secretary shall record the minutes at all Gamma Zeta Alumni Council meetings, executive and general, and submit minutes of previous meetings for approval by the association.
- D. The Secretary shall keep an accurate record of the membership files of the Gamma Zeta Alumni Association, and shall be responsible for updating the membership files.

### **Section 4: Treasurer**

- A. The Treasurer shall collect all donations from the members of the Gamma Zeta Alumni Association and deposit them in the association's name in a bank.
- B. The Treasurer, in addition to the President, will be needed to access any funds on a deposit.
- C. The Treasurer shall submit a record of all financial expenditures and receipts of the financial year at least once a year at the annual meeting of the Alumni Association.

### **Section 5: Director of Alumni Communications**

- A. The Director of Alumni Communications shall coordinate all external communications for the Gamma Zeta Alumni Association including but not limited to the following:
  - 1. The Director of Alumni Communications shall be responsible for submitting news of the Gamma Zeta Alumni Association to the Editor of the Tomahawk.
  - 2. The Director of Alumni Communications shall be responsible for designing, editing, and publishing the Black Lantern Newsletter and any electronic newsletters.
  - 3. The Director of Alumni Communications may appoint a Webmaster to assist him in updating the Gamma Zeta Alumni Association website.

### **Section 6: Development Chairman**

- A. The Development Chairman shall coordinate all fundraising efforts for the endowments through Bowling Green State University and Alpha Sigma Phi Fraternity.

- B. The Development Chairman shall serve as the Chairman of the committee responsible for allocating funds from the Bowling Green State University endowment and the Alpha Sigma Phi Fraternity endowment.

**Section 7: Decade Representatives**

- A. A decade representative may only represent the decade in which he was either initiated as a Brother or was an active undergraduate member.
- B. The Decade Representative shall serve as an at-large voting representative for the brothers from the decade that he represents.
- C. The Decade Representative shall act as a liaison between the Alumni Association and the brothers from the decade that he represents, to inform them of events, and to gather news and events from said brothers for distribution to all Alumni.

**Section 8: Grand Chapter Advisor**

- A. The Grand Chapter Advisor shall serve as the liaison between the undergraduate chapter and the Gamma Zeta Alumni Association and between the undergraduate chapter and the National Fraternity.
- B. The Grand Chapter Advisor shall serve as the Chair of the Chapter Council (Article IX).

**ARTICLE VII - EXECUTIVE BOARD**

**Section 1: Membership**

- A. The Executive Board shall consist of the President, Vice President, Secretary, Treasurer, Editor, Development Chairman, Decade Representatives and Grand Chapter Advisor.

**Section 2: Powers**

- A. The Executive Board shall have general control and supervision of all affairs and all committees/subgroups within the Gamma Zeta Alumni Association.
- B. The Executive Board shall act as the governing board of the Alumni Association in between annual meetings of the Alumni Association.
- C. The Executive Board may appoint additional officers when the need arises.
- D. The Executive Board may delegate any or all of its powers to any elected officer of the Gamma Zeta Alumni Association, provided the Executive Board retain the power of rescission over any decision by said officer.
- E. The Executive Board shall have the power to form, appoint members to, and define the duties of all standing and temporary committees and/or subgroups of the Alumni Association.

- F. The Executive Board shall have all powers necessary to enable it to perform its prescribed duties, provided those duties remain within these by-laws.
- G. The Executive Board shall have the power to appoint an individual to an office that has been vacated until all members of the Association can fill the office by a special election.

### **Section 3: Annual Meeting**

- A. The Executive Board shall hold an annual meeting the Sunday of Homecoming weekend. The time and location of the meeting shall be announced at least thirty (30) days prior to Homecoming.

## **ARTICLE VIII - REMOVAL FROM OFFICE**

### **Section 1: Removal**

- A. Any officer, with the exception of the Grand Chapter Advisor, may be removed from office for just cause by a 2/3 vote of the members present at any regular or special meeting of the Gamma Zeta Alumni Association, providing quorum has been established.
- B. The Executive Board may also remove officers until the position may be filled by a special election of members of the Association.
- C. Individuals are eligible to be re-appointed each year if there is mutual interest among all parties.
- D. Members may be removed from any Standing or Temporary Committee with just cause and due process before the term expires at the discretion of the Committee Chair and 2/3 approval of the Executive Board.
- E. The Grand Chapter Advisor may be removed from office only by action of the Grand Council. A 2/3 vote by the Executive Board is required before a request for removal is presented to the Grand Council.

## **ARTICLE IX - STANDING COMMITTEE**

### **Section 1: Development Committee**

- A. The Development Chairman shall chair the Development Committee.
- B. Terms, requirements, responsibilities, and criteria for membership are outlined in the Endowment Spending Policy that shall be considered an article to this constitution and by-laws.
- C. The Development Committee shall be responsible for raising and allocating funds for the endowments established with Bowling Green State University and Alpha Sigma Phi Fraternity.
- D. The To Better the Man Spending Policy is an article that shall be considered an article to this constitution and by-laws.

### **Section 2: Chapter Council**

- A. The Grand Chapter Advisor shall chair the Chapter Council.

- B. The Grand Chapter Advisor may appoint members of the Chapter Council for a two-year term with majority approval of the Alumni Association officers, coinciding with the term of the Grand Chapter Advisor.
- C. The following positions may be appointed by the Grand Chapter Advisor and the appointments should reflect the diversity in membership of the Gamma Zeta chapter.
  - 4. Recruitment Advisor
    - a. Shall meet monthly, via phone or in-person, with the Recruitment Chairman.
    - b. Shall work with the Recruitment Chairman to plan a recruitment workshop semesterly.
    - c. Shall attend Recruitment Boot Camp or the equivalent to be trained in current best practices for recruitment.
  - 5. Ritual Advisor
    - a. Shall meet monthly, via phone or in-person, with the Marshal.
    - b. Shall work with the Marshal to coordinate practice sessions for the following ritualistic ceremonies at least one week prior to the ceremony: brother initiation, new member initiation, senior service, and officer installation.
    - c. Shall attend all ritual ceremonies to ensure the proper performance of the ceremony.
    - d. Shall work with the Marshal to develop a Ritual Education and Exemplification Program for newly initiated Brothers, as well as all active Brothers.
  - 6. Financial Advisor
    - a. Shall meet monthly, via phone or in-person, with the Treasurer.
    - b. Shall work with the Treasurer to perform a financial review of chapter finances at least once a semester.
  - 7. Academic Advisor
    - a. Shall meet monthly, via phone or in-person, with the Scholarship Officer.
    - b. Shall work with the Scholarship Officer to develop a comprehensive scholarship program with special emphasis on new members and actives with a GPA lower than the All-Greek average.
    - c. Shall work with the Greek Affairs office annually to become familiar with campus resources, programs, and scholarship best practices.
  - 8. Brotherhood Development Advisor

- a. Shall meet monthly, via phone or in-person, with the Brotherhood Development Chairman.
  - b. Shall work with the Brotherhood Development Chairman to plan and implement a chapter retreat no later than two weeks after the start of each semester.
  - c. Shall work with the Brotherhood Development Chairman to plan and implement a calendar of non-alcoholic events to strengthen brotherhood development
9. Membership Education and Development Advisor
- a. Shall meet monthly, via phone or in-person, with the New Member Educators.
  - b. Shall work with the New Member Educators to develop a new member education program that is relevant and consistent with the values and purpose of Alpha Sigma Phi Fraternity.
  - c. Shall attend at least one new member education meeting a semester.
10. Risk Management Advisor
- a. Shall meet monthly, via phone or in-person, with the Risk Management Chairman and the Social Chairman.
  - b. Shall work with the Risk Management Chairman to plan at least one risk management workshop each semester for the chapter to education chapters on national and university risk management policies.
  - c. Shall work with the Social Chairman on developing a strategy to minimize risks based on the chapter social calendar.
11. Parent of current undergraduate member
- a. Shall work with the Family Relations Officer to plan and implement Family Weekend each semester.
- D. The Undergraduate Chapter President and one undergraduate member at-large shall be considered voting members of the Chapter Council.
- E. The Alumni Association President or his designee shall be an ex-officio member of the Chapter Council.
- F. No more than two members of the Alumni Association Executive Board, not counting the Grand Chapter Advisor, may be members of the Chapter Council.
- G. No more than two voting members from the same decade, not including the Grand Chapter Advisor, may serve on the Chapter Council. If not enough members are available from other decades, an

exception may be made to this provision with a majority vote of the Alumni Association Executive Board.

- H. All members of the Chapter Council shall be trained on advising, student personnel theory, position specific information, as well as completing all training required by the National Fraternity.
- I. The Chapter Council shall meet monthly during the academic year (August to April) and once during the summer by either conference call or in-person.
- J. All members of the Chapter Council shall be given at least 14 days notice before a scheduled meeting.
- K. Minutes of all Chapter Council meetings shall be distributed to all Alumni Association members for the purposes of updating the Association Board on chapter council business at least one week prior to all scheduled Alumni Association meetings.
- L. The Chapter council should enforce, maintain and regulate itself (when needed) with respect to judicial laws, national policies, acceptable attendance and preparation for meetings, long range planning principles, respect of roles, and ensuring the continuance of governance capability.
- M. Continual Chapter council development will include orientation of new members in the Council's governance process and periodic discussion of process improvement.
- N. The Chapter Council may develop a governance policy that shall be considered an article to this constitution and by-laws in accordance with Article X, Section 1 of the constitution and by-laws.

## **ARTICLE X - AMENDMENTS**

### **Section 1: Procedure**

- A. Constitution and by-laws may be amended by a 2/3 vote of the members at any regular or authorized special meeting of the Gamma Zeta Alumni Association Executive Board.
- B. The Executive Board shall review all proposed amendments before a vote of the general membership occurs. All proposed amendments must be submitted in writing to the President or Secretary of the Gamma Zeta Alumni Association thirty (30) days prior to a vote occurring.
- C. Quorum must be established to vote on any proposed amendment.

## ***To Better the Man Fund*** **Gamma Zeta Chapter of Alpha Sigma Phi Fraternity**

*Causa latet vis est notissima!* The cause is hidden, the result well known! For 162 years the Brotherhood of Alpha Sigma Phi has sought **to better the man** on American college campuses throughout the United States. Founded at Yale College by Louis Manigault, Stephen Ormsby Rhea, and Horace Spangler Weiser on December 6, 1845, the Fraternity has impacted the lives of generations of Brothers throughout the nation.

Since 1950 this has been the case for the Gamma Zeta Chapter of Alpha Sigma Phi at Bowling Green State University (BGSU). With over 600 initiated Brothers, the fraternity has enjoyed success for over half a century and continues to thrive at BGSU today. For over 50 years the Brotherhood has fostered lifelong human relationships based on respect, mutual love and support, rooted in the values that are *Alpha, Sigma and Phi!*

While Gamma Zeta is strong today, there are external forces that are playing a role in the future of Alpha Sigma Phi, and all fraternities in general. These include changes in liability and risk management leading to increased insurance rates, and the common perception of fraternities that is displayed in the popular media. Unless we take a stand, we will continue to allow others to define the Alpha Sigma Phi experience for future college men. It is our obligation to those who set the path in 1845, those who have traveled that path over the past 162 years, and those men who will follow it in the future, to make sure that the focus of the fraternity is managed by those of us who care about her. The legacy of Manigault, Rhea and Weiser has become clouded over time, refocusing their vision will be our legacy to Gamma Zeta.

Today, perhaps more than ever, the values learned through the fraternity experience are necessary to cultivate the type of young leaders our great nation needs to face the challenges of the new millennium. The Gamma Zeta Alumni Association recognizes these challenges and is committed to providing our young Brothers with outstanding leadership opportunities that will help to enhance the undergraduate fraternity experience at BGSU.

To meet the challenges and to assure that our legacy will enrich future generations of Brothers, the Gamma Zeta Alumni Association has launched **TO BETTER THE MAN**, a campaign to raise a minimum of \$300,000 to support specific projects and programs to secure the advancement of the Gamma Zeta Chapter.

### **The *TO BETTER THE MAN FUND* is intended to:**

- Build sound leaders for tomorrow's society through endowed leadership scholarships to send undergraduate Brothers to leadership programs.
- Achieve greater academic success with scholarship support for undergraduate Brothers of the chapter.
- Position Alpha Sigma Phi Fraternity at BGSU as the leading fraternity on campus by sponsoring a major campus-wide leadership program open to all undergraduate students each year. The University, in the name of Alpha Sigma Phi Fraternity, will coordinate this program.
- Enhance the leadership and operations of the undergraduate chapter by providing an annual chapter retreat for the Brothers that will "*Refocus on Our Values.*"
- Foster the efforts of the chapter to recruit men who are already living the ritual of Alpha Sigma Phi without knowing it.
- Increase the competitive edge of Alpha Sigma Phi Fraternity by providing recruitment scholarships for first year men who pledge Alpha Sigma Phi.
- Establish a scholarship for Brothers of Alpha Sigma Phi who attend graduate or professional school after graduating from BGSU.

## TERMS

1. The intent of the donors is to establish an endowment to be known as the *To Better The Man FUND*.
2. THIS FUND IS ESTABLISHED BY MEMBERS OF THE GAMMA ZETA CHAPTER OF ALPHA SIGMA PHI ALUMNI ASSOCIATION AND WILL BE GOVERNED BY THE GAMMA ZETA ALUMNI ASSOCIATION, "TO BETTER THE MAN" DEVELOPMENT COMMITTEE, AND ITS SUCCESSORS OR DESIGNEES, HEREIN AFTER REFERRED TO AS, "TBTM DEVELOPMENT COMMITTEE".
3. The principal of this fund shall be considered endowment principal and shall be kept intact and invested in accordance with the investment policies of the Bowling Green State University Foundation, Inc. Under no circumstances shall the principal of the fund be allocated to program funding. Annual allocations for expenditures will be in accordance with the policies established by the Board of Directors of the Bowling Green State University Foundation, Inc. and this fund.

If the spendable income, in whole or in part, is not used in any given year, the earnings are to be reinvested in the principal of the fund upon written request from the fund administrator at the direction of the TBTM Development Committee.

4. The spendable income from this fund may be disbursed to any of the available spending vehicles outlined in Article 1.1, however, when the fund principal reaches \$50,000.00, a campus leadership initiative shall always be funded no lower than the minimum amount outlined in Article 1.1.
5. The spendable income grants shall be selected by the TBTM Development Committee, based on the established criteria and priority, listed in Article 1.1 and outlined in section 6 below - spending priority guidelines.
6. Spending priority guidelines  
The TBTM Development Committee shall use the following guidelines when allocating spendable funds from the endowment.
  - The campus Leadership Program sponsored in the name of Alpha Sigma Phi shall be funded first as outlined in section 4.
  - Any individual scholarships that have been named in honor or in memory of a brother and have met the guidelines outlined in section 10 below shall be funded second.
  - All other grants as outlined in Article 1.1 may be funded based on available spendable dollars, the needs of the chapter, and qualified applicants or programs as determined by the TBTM Development Committee.
7. The spendable funds shall only be awarded to qualified programs as outlined in Article 1.1 and eligibility requirements outlined in Article 1.2. In the event there are no qualified candidates or programs in any given year, the spendable funds shall be reinvested in the principal of the fund upon written request from the fund administrator at the direction of the TBTM Development Committee.
8. The TBTM Development Committee shall award spendable funds in the fall of each year, preferably announced during Homecoming weekend. In July of each year the TBTM Development Committee shall meet to allocate the spendable funds available for the upcoming fiscal year. After such allocation meeting, the TBTM Development Committee will announce the available grants, dollar amounts, guidelines for application and key dates for application submission and shall post this information on the Gamma Zeta Alumni web-site and the appropriate web-site established by the BGSU Foundation Inc. Applications for the grants shall be submitted to the TBTM Development Committee at their designated receipt point within the timeline outlined by the TBTM Development Committee.
9. The TBTM Development Committee shall consist of no more than seven donor members (at a leadership level) of the Gamma Zeta Alumni Association and will be selected by majority vote of the Gamma Zeta Alumni Association Officers, as outlined in the Gamma Zeta Alumni Association Constitution. The TBTM Development Committee members shall serve a term of six years according to their appointment year outlined in Article 1.3. In addition, Ed Leedom and Joe Zimmerman, during their life, shall be permanent members of the TBTM Development Committee. Initial TBTM Development Committee members and service terms have been appointed and are outlined in Article 1.3 upon execution of this document. If a TBTM Development Committee member is unable to fulfill their term, the President of the Gamma Zeta Alumni Association shall appoint a replacement member for the balance of the term.

10. Individual scholarships may be named in memory of or in honor of Brothers in good standing with the Gamma Zeta Alumni Association, the undergraduate chapter, and the National Fraternity, with a minimum gift of \$30,000 in unrestricted dollars (\$40k for the Jr./Sr. Housing Scholarship) and majority approval of the TBTM Development Committee. Individual scholarships will not be named until the minimum gift is received within the endowment fund.

The following existing scholarships may be named:

- Leadership Scholarships at \$400 each (up to six naming rights)
- Academic Book Scholarships at \$300 each (up to two naming rights)
- Co-op Education/Internship grant at \$1,000 each (up to one naming rights)
- Junior/Senior housing Scholarships at \$1500 each (up to two naming rights)
- Recruitment identification scholarships at \$500 each (up to two naming rights)

Naming guidelines:

To name an individual scholarship not listed above, or beyond what is listed, will require the following

- The goal of \$300,000 to fully fund the endowment shall be achieved.
- The gift must be a minimum of \$30,000 (\$40k for Jr./Sr. housing scholarships) and/or fully endow the scholarship, whichever is greater
- The brother who the scholarship is being named in recognition of must be in good standing with the Gamma Zeta Alumni Association, the undergraduate chapter, and the National Fraternity.
- The naming right and scholarship established must be approved by a majority vote of the TBTM Development Committee.

11. During his life, the lead donor of this fund, Joseph R. Zimmerman, shall be provided with an annual report of the fund from the BGSU Foundation, Inc. In addition, the President of the Gamma Zeta Alumni Association and the Chair of the TBTM Development Committee and, its successors or designees, shall also receive a copy of the annual report.
12. The criteria for this fund or the type of grants provided, as outlined in Article 1.1, may not be changed or allocated differently than as originally established in these fund terms.
13. If the Gamma Zeta chapter of Alpha Sigma Phi no longer exists on the campus of BGSU, the annual spendable funds will be available to be allocated in the following manner. 1.) one third (1/3) of the spendable funds shall be available to the University Student Affairs Division to be used to sponsor a leadership program that any undergraduate BGSU student may attend. These funds will be allocated as matching funds (Alpha Sigma Phi will match the University's contribution to this leadership initiative each year, with the understanding that the program will be publicly sponsored in the name of "Alpha Sigma Phi Fraternity." Such funding for leadership may not exceed \$5,000 in any given fiscal year. 2.) the remaining spendable funds, two-third (2/3), in any given year will be available as scholarships to any member or legacy of a member of the national organization of Alpha Sigma Phi fraternity, attending Bowling Green State University, that has obtained a minimum cumulative High School/College GPA or previous semester College GPA of 3.0. Such scholarships may not exceed \$5000.00 to any one recipient in any given year.
14. Recipients must be recognized as having been awarded the **Alpha Sigma Phi - To Better The Man Fund** when other recipients of major scholarships and awards in the **Office of Student Affairs** are acknowledged.

Publicity generated by Bowling Green State University may include the fund's name, its purpose and the amount of each grant, as well as biographical information about the donors and recipients, provided all parties have given approval for publicity.

**ARTICLE 1.1 GRANT(S) ELIGIBILITY CRITERIA**

<u><b>PROGRAM GOAL</b></u>	<u><b>Minimum ANNUAL FUNDING</b></u> <sup>2</sup>
<p><b>Annual Chapter Retreat.</b></p> <p>These funds will be used to support the chapter so that the Prudential Committee (Executive Board), officers, and the general membership of the fraternity can participate in annual team building and leadership retreat that focuses on our values.</p>	<b>\$2,000</b>
<p><b>Individual Scholarships for Academic Enhancement</b></p> <p><u><b>Book Scholarships</b></u> (\$600): This scholarship will provide two book scholarships for brothers based on economic need and academic success.</p> <p><u><b>Co-Op Education/Internship Grant</b></u> (\$1,000): This scholarship will assist brothers who will need to leave BGSU to participate in an off-campus internship experience as part of their degree program or academic experience.</p> <p><u><b>Junior/Senior Housing Scholarship</b></u> (\$3000): The Chapter and the Alumni Council recognize the value of having mature upperclassmen living in the fraternity house. These partial-housing scholarships will cover a portion of the cost for two upperclassmen that select to live in the fraternity house in their Senior (first priority) or Junior (second priority) year.</p>	<b>\$4,600</b>
<p><b>Campus Leadership Programming</b></p> <p>Resources from the fund will be given to the University Student Affairs Division to be used to sponsor a leadership program that any undergraduate BGSU student may attend. These funds will be allocated as matching funds (Alpha Sigma Phi will match the University's contribution to this leadership initiative up to the amount available in the fund balance each year) with the understanding that the program will be publicly sponsored in the name of "Alpha Sigma Phi Fraternity."</p>	<b>\$2,400</b>
<p><b>Recruitment through Identification Scholarship</b></p> <p>These funds will support two recruitment scholarships (\$500 each) that are given to academically high achieving first-year students. The goal is to assist the recruitment effort by providing a focus on finding "Alpha Sigs" who are not yet members <i>and</i> enhancing those traits we value; rather than trying to get men to join, and then teaching them how to be Alpha Sigs.</p>	<b>\$1,000</b>
<p><b>Leadership Scholarships</b></p> <p>Revenue generated from the endowment will be used to provide scholarship for undergraduate brothers to attend leadership programs sponsored by the National Fraternity, as well and other programs (UIFI, LeaderShape, MGCA, etc.) appropriate for the development of leadership skills in undergraduate students. This will help them individually and will provide them with leadership skills that will benefit the chapter.</p>	<b>\$2,500</b>
<p><b>Graduate Scholarship</b></p> <p>True to our motto, "To Better the Man," this one-time scholarship will encourage up to two men to consider professional or graduate school. This scholarship will first be awarded to a Gamma Zeta brother who attends graduate or professional school. If there are no applicants from Gamma Zeta, then the funds may be used by an Alpha Sigma Phi brother who attends BGSU for graduate school regardless of which chapter he is from.</p>	<b>\$2,500</b>
<hr/>	
<b>Revenue needed for each year from endowment</b>	<b>\$15,000<sup>1</sup></b>
<b>Total Endowment Goal</b>	<b>\$300,000</b>

This campaign is coordinated in cooperation with the Bowling Green State University Foundation. Gifts to the *To Better the Man Fund* are fully deductible for federal income tax purposes.

<sup>1</sup>A \$300,000 endowed fund would yield this approximate amount each year assuming a 5% percent return on investment. This amount will undoubtedly be influenced by current economic trends and is not a guaranteed annual return on investment.

<sup>2</sup> The minimum annual funding dollars are established as guidelines with the exception of the Campus Leadership Programming fund which shall be funded no lower than the minimum amount each fiscal year so long as the terms outlined in Section 4 have been met.

## ARTICLE 1.2 MINIMUM SELECTION ELIGIBILITY CRITERIA

### PROGRAM eligibility guidelines and selection criteria

#### **Annual Chapter Retreat.**

These funds will be used to support the chapter so that the Prudential Committee (Executive Board), officers, and the general membership of the fraternity can participate in annual team building and leadership retreats that focus on the fraternity values. A request for funds must be submitted with supporting documentation outlining the goals, agenda and criteria for the chapter retreat. The request for funds shall be submitted and signed by the current HSP and the current GCA of the Gamma Zeta Chapter and used within the current calendar school year in which granted.

#### **All Scholarships for Academic Enhancement & Graduate Scholarships**

Grants will be given to a BGSU Alpha Sig member in good standing, with the undergraduate chapter and National Fraternity, that has obtained a minimum cumulative college GPA or previous semester college GPA of 2.8. The TBTM Development Committee shall also consider need of applicant, school involvement, chapter involvement and community service. All applicants must submit their application along with an essay outlining how this award will help them become a "Better Man" to be fully considered. Awarded Grants shall be announced as outlined in the terms of this spending policy.

#### **Recruitment through Identification Scholarships**

Grants will be given to any BGSU male student that has obtained a minimum cumulative High School GPA of 3.0 or a minimum cumulative college GPA or previous semester college GPA of 3.0. The TBTM Development Committee shall also consider need level of applicant, school involvement and community service. All applicants must submit their application along with an essay outlining how this scholarship will help achieve their goals to be fully considered. Awarded Grants will be announced as outlined in the terms of this spending policy.

#### **Leadership Scholarships**

Grants will be given to a BGSU Alpha Sig member in good standing, with the undergraduate chapter and National Fraternity, that has obtained a minimum cumulative college GPA or previous semester college GPA of 2.8. The TBTM Development Committee shall also consider need level of applicant, school involvement, chapter involvement and community service. All applicants must submit their application along with an essay outlining how this scholarship will help achieve their leadership goals to be fully considered. Awarded Grants will be announced as outlined in the terms of this spending policy.

**ARTICLE 1.3 TBTM DEVELOPMENT COMMITTEE**

TBTM Development Committee Members – established upon the execution of this endowment shall serve for the following term. The TBTM Development Committee members will select proper use of funds as outlined within the terms established and shall select the grant recipient(s). A listing of this Article 1.3...TBTM Development Committee shall be updated every year to reflect the current membership of the TBTM Development Committee and shall be posted on the Gamma Zeta Alumni Association web-site. Each TBTM Development Committee group, outlined below, shall serve the following term.

**TBTM Development Committee Members**

<b><u>Name</u></b>	<b><u>Term</u></b>	<b><u>Group</u></b>
Gordy Heminger	2007 – 2011	A
Matt Maurer	2007 – 2011	A
Dave Krienkamp	2007 – 2013	B
Tom Dedrick	2007 – 2013	B
Kevin Konecny	2007 – 2013	B
Ed Leedom	Lifetime Member	C
Joseph R. Zimmerman	Lifetime Member	C
H.S.P. – Gamma Zeta	Ex-Officio Member/non voting	D

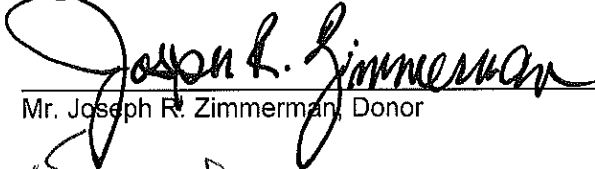
## FUND ADMINISTRATION

The Vice President of Student Affairs shall administer the fund.

## RENEWABILITY

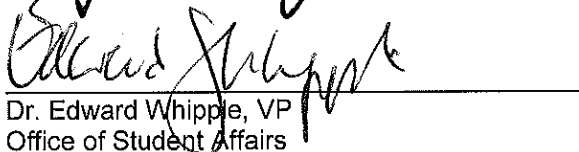
Unless the TBTM Development Committee determines that another individual is more qualified, awards may be renewable as long as current or past recipients submit another request and continue to meet all criteria.

### Signatures



Mr. Joseph R. Zimmerman, Donor

8-1-07  
Date



Dr. Edward Whipple, VP  
Office of Student Affairs

8-2-07  
Date



Mr. J. Douglas Smith, President and CEO  
Bowling Green State University Foundation, Inc.

8-7-07  
Date